



Document Copy Request

To request copies of immigration documents previously issued by NCTC, please email this completed form and a copy of your passport to international@nctc.edu.

All documents will be sent in a combined PDF file and stamped "COPY" to the email addresses we have on file. We are only able to provide the documents we have on file, if you have not previously supplied us with a document, we will not be able to send it to you. If you have any questions about this request, please reach out to us through email or phone.

Section 1: Student Information

First and Middle Name:		Last Name:	
NCTC Student ID Number:	Date of Birth:	Email Address:	
Street Address:		City:	State: Zip Code:

Section 2: Documents

Please check off which documents you would like copies of.

- ☐ Copies of all I-20s previously issued by NCTC.
- ☐ Copy of USCIS notices (Receipt Notice, Approval Notice, EAD, etc.)
**NCTC will only be able to provide these documents if they were previously submitted to us by the student.*
- ☐ Copy of visa documents (visa stamp, visa approval notice, and/or I-94)
- ☐ Other: _____

Student Signature

Signature: _____	Date: _____
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